BRADLEY BARTON PRIMARY SCHOOL AND NURSERY

ECO AMBASSADORS MEETING

AGENDA

Meeting Details

Date: 16th November 2026

Location: The Nest

Time: 11.15am

Meeting Chair: Mrs Radford

Minute Taker: Mrs Douglas

Welcome and Apologies

Welcome

Record attendance: All Ambassadors present

Leanne Douglas	Shannon Radford	

Note apologies for absence: Leila Gibbs

School Rota, Recycling and Classroom Responsibilities

1. Rota – Paper and Litter Picking

- A new rota will be introduced and children will be given 5 minutes following celebration assembly on a Friday. SR will display rota on the ECO board on the front desk.
- Each week, two pupils will be responsible for paper collection and two pupils for litter picking.

2. Recycling Bins

- A recycling centre will be set up in the car park: **BB Recycling Hub**.
- The following items can be recycled:
  - Cardboard
  - Paper
  - Plastic
  - Glass
  - Crisp packets
  - Batteries
- Pupils will be encouraged to recycle rubbish responsibly and use the correct recycling facilities.

3. Paper Waste – Class Competition

- A scoring system will be introduced to monitor paper waste and encourage recycling.
- Scores will be reviewed at the end of each term.
- A reward will be given to recognise the class's efforts.
- Each class will vote on its own reward.
- Dojo points may also be used as an incentive.

4. Classroom Responsibilities

- **Light switches:** Remind pupils to turn off lights when leaving classrooms or when they are not needed. Eco Ambassadors to design switch surrounds and bring them to the next meeting.
- **Spot Checks:** Introduce spot checks to monitor energy use and lights being left on when rooms are empty. Children are going to volunteer in their own classrooms to be energy monitors.

5. **Actions:**

- Finalise and share the weekly paper and litter-picking rotas.
- Set up the BB Recycling Hub in the car park. Ambassadors to design BB Recycling Hub – including what they would like to recycle.
- Introduce the paper waste scoring system.
- Agree class rewards through pupil voting.
- Reinforce expectations around switching off lights and carrying out spot checks.
- LD email Canada Hill to ask about the Terracycling programme
- LD and SR to order recycling bins